**SCVBA Project Hub – Development Notes 5/23/25**

**Will EPC Developers be required to pay any registration fees, in addition to Contractors?**

Yes, EPCs will also be SCVBA members. So the price breakdown and rights might look like this:

***Standard Member $125***

* Ability to add profile to the directory
* No Hub access

***Platinum Member $300***

* Ability to add profile to the directory
* Ability to view projects posted to the Hub

***EPC Member $300***

* Ability to add profile to the directory
* Ability to post projects to the Hub
* Ability to view projects posted to the Hub

**What fields should be included in the Project Posting form? (EPC Dashboard)**

* EPC Company Name \*
* Project Name
* Project Category (list of services that will be needed, ability to select multiple) \*
* Alliance Area (ability to select multiple) \*
* Estimated Start Date \*
* Estimated End Date
* Project Description \*
* Project POC (Name, Phone, Email) \*
* Key Links (name and link, example: Submission Guidelines | <https://company.com/guidelines>)
* Relevant Documents

**What fields should be included in the Proposal Submission form? (Contractor Dashboard)**

*There will be no proposal submission form. Members/contractors will not be submitting proposals through the Hub*. So, the “contractor dashboard” would really be the “Member Dashboard” and the fields to manage their company listing would be:

* Business Name \*
* Address \*
* Email \*
* Phone \*
* Membership Category (ability to add multiple selections, limited to three) \*
* Name of Contact\*
* Website URL
* Company Logo
* Description of Company and Services\*
* How did you hear about us? \*

**How should notifications be delivered? Via email, the Project Hub notification system, or both?**

I think when a new project is posted, members with Hub access should be notified via email.

**QC/Filtering**  
All new directory profiles created and *all new projects posted will require a QC approval from the Super Admin.*

**Who should have deletion rights?**

Super Admin obviously has full rights. EPCs should be able to delete/update their own project posts. Members should be able to delete/update their own directory listing.

**Will EPC Developers have the ability to approve proposals and notify the Admin, or should all proposals require Admin approval before being finalized?**There will be no proposals being submitted via the Hub. The project description will provide contact info and direct links to submission sites for contractors to use.

***“Add New”* Buttons**

Please change**“**Add Member Directory” button in the member/contractor dashboard to “Add New Member.” Please change “Add Project Data” button in the EPC dashboard to “Add New Project.”